

PORTER LA RESIDENCE | FRANSCHHOEK

SCOPE & GENERAL PURPOSE

To manage and control the daily operations of the Porter department. To ensure that the Porter standards of the Royal Portfolio are met in order to contribute to the purpose of the company - "To give our guests a complete experience and a perfect stay".

MAIN DUTIES & RESPONSIBILITIES

- Recite, understand, apply and live the Purpose and Value statement.
- Collect and deliver luggage on arrival and departure
- Luggage Management
- Monitor and service pool area - putting out pool loungers, cushions, umbrellas lanterns etc.
- Making fires: Public Areas and Guest Rooms
- Stock and clean fireplaces
- Transportation requirements on property and surrounding areas
- Maintain activity equipment (bicycles etc.) with Tour Guides
- Valet services
- Assist with Housemen duties



THE ROYAL PORTFOLIO

At the Royal Portfolio we are passionate about our guest experience. In order to achieve our Purpose, we seek to employ exceptional individuals whose personalities reflect our Purpose & Values

PURPOSE & VALUES

To give our guests a complete experience and a perfect stay

GUESTS

To be welcoming, genuine and warm
To provide value and superior, personalised service
To create an environment of relaxation and enjoyment

STAFF

To have a culture of mutual respect, trust and integrity
To recognise, reward and uplift
To have passionate and expert staff

COMPANY

To be financially sustainable
To uplift local communities
To promote conservation and protect the environment

ABOUT THE ROYAL PORTFOLIO

The Royal Portfolio is a collection of luxury hotels in iconic South African destinations including Royal Malewane in the Greater Kruger National Park, Birkenhead House in the whale watching paradise of Hermanus, La Residence in Franschhoek and The Silo Hotel in a converted grain silo in Cape Town's V&A Waterfront.

PORTER

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REQUIREMENTS & QUALIFICATIONS

- Must have at least 2 years' experience in a 5* Hotel environment.
- Ability to multitask and excellent time-management.
- Proven job reliability, diligence, dedication and attention to detail.
- Valid driver's license.
- High school diploma or relevant qualification required.
- Must be flexible and willing to work shifts.

The ideal candidate for the Porter position is one who can be dedicated, a leader and a team player. **Someone who will live the Purpose and Values of the Company and buy into our culture.**

WWW.THEROYALPORTFOLIO.COM



It is important that the candidate is able to work as part of a team and is a good cultural fit for The Royal Portfolio.

South African citizenship is advantageous. A valid work permit is essential if you are not in possession of a South African ID document.

CONNECT



To apply for this position please send your CV and a one page covering letter to:
careers@theroyalportfolio.com