



THE ROYAL PORTFOLIO

THE SILO

Cape Town



THE WISDOM ROOM
CONFERENCES

The Silo Hotel brings a new dimension to dining in the city with our exclusive, glass fronted private dining rooms. There are two smaller dining rooms that seat six in each, as well as the **Wisdom Room**, a wonderful private dining room for up to 22 guests. The **Wisdom Room** was named after the last ship to ever take grain to Europe from the grain silo – MV Anangel Wisdom – in 1995.

The Wisdom Room is situated on The Silo Hotel's 6th floor mezzanine level, overlooking the Granary Café. From here guests can look out through The Silo's ingenious glass windows at the surrounding silo precinct.



CONFERENCE PACKAGES



This boardroom style setup can be tailored for specific events and varies between half day or full day packages. It can accommodate a minimum of 8 pax and a maximum of 22 pax.

HALF DAY CONFERENCE PACKAGE

From R675 per person

Depending on morning or afternoon options, our Half Day Conference Package includes the private use of The Wisdom Room for up to 22 guests with standard conference equipment, free parking and WIFI, as well as the following:

MORNING CONFERENCE 08H00 TO 12H30

Arrival tea, mid-morning tea, & lunch
(3 course, set menu served in
The Granary Café)

[MORNING MENU](#)

AFTERNOON CONFERENCE 12H30 TO 17H00

Arrival tea, light lunch, & late afternoon tea
(3 course, set menu served in
The Granary Café)

[AFTERNOON MENU](#)

CONFERENCE PACKAGES



FULL DAY CONFERENCE PACKAGE

From R895 per person

Depending on morning or afternoon options, our Half Day Conference Package includes the private use of The Wisdom Room for up to 22 guests with standard conference equipment, free parking and WIFI.

Our Full Day Conference (08h00 to 17h00) includes the following:

[MENU OPTION 1](#) | [MENU OPTION 2](#)

- Early morning tea and refreshments
- Mid-morning tea
- Three course set lunch menu served in The Granary Café
- Afternoon tea

KINDLY NOTE:

- *The arrival tea, mid-morning and afternoon tea will be served in the private library which is situated on the same level as The Wisdom Room.*
- *Snack bowls can be placed on the table at an additional cost of R95 per serving*
- *Each setting includes a bottle of still water and a stationery pack. Water will be replenished during the lunch break.*
- *We have a plasma screen available for use, however guests will need to supply their own laptop with an HDMI connection. HDMI cables are supplied by The Silo.*

**To secure a reservation in the Wisdom Room we require a deposit as well as a 12% service fee. All additional beverages, snacks, alcohol will be charged on consumption and will need to be settled upon departure for Half & Full Day conferences.*

We offer preferential room rates at The Silo Hotel to confirmed private dining/event bookings. Kindly speak to our reservations team at reservations@trp.travel for more details.

Final numbers to be confirmed 48 hours before the event; any changes within 48 hours of the event the guests will be charged in full

Cancellation fees:

- Should you cancel more than 4 weeks out after deposit/pre-payment has been made a 10% of the pre-payment amount fee will be charged and the balance refunded OR the full amount can be used for a future booking
 - 25% of pre-paid amount if cancelled 4 weeks prior to event with balance to be used towards a future booking OR refunded to guests
 - 50% of pre-paid amount if cancelled 3 week prior to event with the balance to be used towards a future booking OR refunded to guests
 - 100% of pre-paid amount if cancelled 2 weeks prior to event
-



Should you have any queries or questions, please do not hesitate to contact us.

Warm wishes,
CHANTELL VILJOEN
GROUP EVENTS MANAGER

www.theroyalportfolio.com | chantell@trp.travel
phone: +27 (0) 21 671 5502 or mobile: +27 (0) 66 304 4426